

**Montgomery County Commission on Aging
Executive Committee Meeting, January 19, 2017
Minutes**

Noelle called the meeting to order at 9:30 am.

In attendance

Committee members: Noelle Heyman, Isabelle Schoenfeld, Revathi Vikram, Stephanie Edelstein, John Honig, Mary Petrizzo, Bonnie Klem

CoA members:

Liaisons: n/a

Staff: Odile Brunetto, Director, Area Agency on Aging (AAA).

The minutes from the December 2016 meeting had been previously distributed, and were approved.

Chair's Report – Noelle Heyman.

Noelle announced the letter of support for the WISH/Dental grant proposal was finalized and submitted with the proposal packet.

The new Design for Life Coalition is submitting a grant proposal to develop a “small home repair” program for people aging in place.

The AFMC Advisory Group meets on January 25th. Isabelle will represent the Commission.

The BCC Quarterly meeting is January 24th. Stephanie will represent the Commission.

AAA Director's Report – Dr. Odile Brunetto.

New Commissioner Applicant Process. Odile reported that 8 Commissioners rotated off the Commission, 1 resigned. Therefore, 9 new Commissioners are needed. 26 people applied to become Commissioners. Applicant interviews will be held 1/30, 1/31, and 2/2.

AFMC Senior Fellow. Marcia Pruzan is the new Senior Fellow supporting the AFMC Initiative. She attends all meetings and the learning process is going well.

Dementia Friendly Initiative. The program had an official launch event in early December 2016 and the action team will now meet quarterly. Lylie Fisher will provide an overview of the Dementia Friendly Initiative during the CoA meeting next week. There was some discussion about Dementia Friendly becoming part of the AFMC Initiative.

Liaisons to Other Groups. With the departure of 9 Commissioners there is a need of CoA liaisons with the Guardianship Program which meets monthly, In Home Care which meets quarterly, and the Recreation Department Advisory Group which meets monthly.

Seniors Today Task Force. Odile requested CoA support for the Seniors Today Task Force. The Task Force meets once a month for 30 minutes by phone to plan the show for the following month.

Governor's Budget. The Governor released the state budget on 1/18/17. Staff are currently reviewing the budget for impact.

Maryland Department of Aging Budget Hearing. The MDoA budget hearing is scheduled for 2/22 and 2/23/17 in Annapolis. Odile will the hearing. Noelle will attend one as well.

Bone Builders Program. A Bone Builders volunteer created a video of the program and submitted the video to NCOA. The video won second place. The Bone Builders Program in Montgomery County has 90 volunteer instructors and many locations across the county.

2016 Report on Villages. Pazit Aviv's year end report indicates great progress. The county now has 20 active villages with 10 more on the way. Odile sent the report to all Commissioners electronically.

NMS Nursing Home. The Circuit Court filed a lawsuit against NMS. OHCQ put a freeze on any future admissions. The Executive Committee suggested that the Health and Wellness Committee draft a letter of concern.

Commission Business

Upcoming 2018 Budget Forums: Amoke and Dick to attend 1/24 forum. Syed, Mort and Bonnie to attend the 1/30 forum.

Stakeholders Planning Task Force: The Stakeholders meeting is scheduled for 3/29/17 from 9am-12:30pm at the Silver Spring Civic Building. The program is drafted and subject to revision.

Orientation Task Force: A group of interested Commissioners including Mary Petrizzo will work with Odile to build on the success of the current Commissioner orientation process.

Operations Manual: Isabelle is interested in developing an operations manual for the CoA. The Executive Committee agreed that an operations manual would be helpful. Work can begin on the manual when bylaws are finalized.

Organizing Liaison Reports for CoA meetings: Noelle is concerned about the lack of time for liaison reports and asked for suggestions about how to address the situation. After much

discussion the Executive Committee decided to send a survey monkey to the liaisons to obtain their input.

Attach Committee Minutes to the CoA Agenda: Since the minutes for each committee are already distributed to Commissioners the decision was made to not attach committee minutes to the CoA agenda.

Committee Recruitment: Noelle suggested that each Committee recruit for new members during the CoA meetings. Other ideas include Noelle contacting each of the non-participating members, committee sign ups with follow up from the committee chairs, send out committee scopes (Executive Committee members did not think we needed to send them out again), clearly state during the new commissioner interview process the expectation for Committee sign up and engaged participation and provide them with a copy of the CoA Annual Report.